

## **BURTON OVERY VILLAGE HALL**

### **MINUTES OF THE MANAGEMENT COMMITTEE MEETING**

Thursday 27 April 2017 at 7.30pm in the Village Hall.

**ATTENDANCE:** Arthur Buckley (Chairman); Jane Chandler; Sarah Cripps; Norma Hillas; Helen Johnson; Nick Jones; Barbara Lloyd; John Pollard; Caroline Ramsay; Joan Stephens; Sue Tuxford; Adele Walls.

**APOLOGIES:** Kate Matthews; Sally Muir; Graham Thompson.

**MINUTES** of the meeting held on 30 March 2017 had been circulated.

**MATTERS ARISING:** dealt with later in the Agenda.

**TREASURER'S REPORT:** see Minutes of the AGM

**BOOKINGS:** nothing to report

#### **HALL MAINTENANCE AND PROJECTS:**

- a) The central heating boiler has been serviced, and John Pollard is happy with the way the central heating is now working.
- b) The oven, which had been affected by damp from a leak in the men's toilet, is now working satisfactorily. However, one tap in the men's toilet is still leaking.
- c) Alterations to Hall entrance and exterior – to be dealt with at the AGM

#### **EVENTS**

- a) **Murder Mystery Evening:** Jane has agreed to organise the catering, on a commercial basis. She will provide nibbles and the main course, with desserts to be donated. Waiting staff to be recruited from younger villages,; suggested fee £25 for the evening.  
It was confirmed that the maximum number of places is 80. Jane would like numbers 10 days before the event.  
Barbara confirmed that flyers will be ready for distribution within the next few days. Sarah and Caroline volunteered to help with leaflet distribution.
- b) **Film Show** – nothing to report.
- c) **Village Show** – nothing to report.

#### **ANY OTHER BUSINESS**

Arthur reported that the Church Council is planning to spend £250 on a coffee machine, and have asked if the Village Hall committee would like to share the cost. They want the machine to be kept in the Hall, not in the church. The feeling was that we need to know the size and type of machine envisaged – eg. will it be suitable for use at the Christmas Tree Festival?  
Arthur to investigate further , the decision to be left to his discretion.

**DATE OF NEXT MEETING:** Thursday 28 September 2017.