

BURTON OVERY PARISH COUNCIL

MINUTES OF A MEETING HELD – Thursday 15th March 2022 at 7.30pm

- Present:** Cllr Bob Warwick
Cllr Sarah Rankine
Cllr Bob Pain
Cllr Nina Garner
The Clerk
- 21/193** **Apologies** – Cllr Dave Fletcher
- 21/194** **Questions from members of the public** – One member of the public was in attendance with an interest in the provision of a second defibrillator in the village.
- 21/195** **Declarations of interest** – Cllr Pain indicated a non-pecuniary interest in that he had appointed an architect for a personal project who was involved with planning applications for other properties in the village.
- 21/196** **Approval of Minutes of the parish council meeting on 15.02.21** – Approved and signed by Cllr Warwick.
- 21/197** **Matters arising not on the current agenda / Minutes Action Update**
21/130 - The chairperson advised that it had been agreed with the village hall management committee that the contribution to 'The Big Lunch' would be £300 instead of £500.
21/180 - Cllr Rankine undertook to speak with local contractors to provide a quotation for repainting the telephone box.
21/187a – the clerk updated the meeting on responses received in relation to letters sent to owners of land adjacent to Scotland Thicket. Further action would be considered in the future.
Updates on all actions were noted.
- 21/198** **Council asset safety checks** – No issues to report.
- 21/199** **Planning matters to consider** –
a. **22/00597/AGR** – Erection of agricultural building; Land off Burton Overy Lane – The clerk was asked to submit comments expressing concerns over the size and prominence of the proposed building bearing in mind its proximity to the road; request that it be sited further away from the road where the level of the land dips away and that all finishes to the building should be coloured green.

21/02219/FUL / 22/00686/FUL – Conversion of outbuildings & extension – Caringa, Main Street – it was noted that a revised scheme had been submitted. No comments were raised

21/200 Planning decisions taken by HDC

The following decisions were noted -

- c. **22/00258/TCA** – Works to Tree (fell), Rose Cottage, Elms Lane, – APPROVED

The following decision remained pending -

- a. **21/02032/FUL** - Subdivision of dwelling to recreate 3 dwellings - 1 - 3 Oswin Cottages, Town Street
- b. **21/02179/FUL & 21/02180/LBC** – Demolition of front boundary wall & erection of low-level wall, new vehicle and gated pedestrian access; The Old Coach House, Main Street.

21/201 Finances –

- a. The bank statements as at 1st March 2022 were noted and endorsed.
- b. Payments (to be) made during March (See Annex A) were considered and endorsed / approved for payment.
- c. The clerk presented an estimate of the year-end financial position and a projection of earmarked and general reserves at 31st March 2022.

21/202 Insurance Arrangements 2022 Onwards

The clerk presented information on the council's insurance cover which was due for renewal on 1st June 2022 at the end of a three-year agreement. It was resolved that the clerk seek quotations for renewal of the council's insurance and that clarification be sought on asset replacement values and the level of Officer's Liability cover which was felt to be low.

21/203 Policy Review

The clerk presented an update of the council's Health and Safety Policy for consideration. This was approved by the council.

21/204 Community Matters

- a. The chairperson suggested that each councillor should distribute an agreed number of the village directory and the newsletter. The proposals were agreed;
- b. Cllr Pain advised that he had now received the yellow cabinet which would house the defibrillator. The agreed siting of the cabinet (on the outside wall of the porch of the Bell Inn was confirmed by the member of the public present (the Licensee)). Information was still awaited from an electrician on costs to install the cabinet. The 'Just Giving' page was now live and a message would be circulated via the Village Noticeboard as soon as possible to publicise this.

- c. Councillors discussed parking ‘hot spots’ around the village which were exacerbated by the heavy farm traffic which frequently passed through the village. Particular hot spots were identified as the junction of Bell Lane with Main Street and the junction of Beadswell Lane with Town Street. The clerk was asked to contact the County Councillor for the area to ascertain what solutions (if any) may be available to address these concerns.
- d. Councillors discussed options for commemorating the Queen’s Platinum Jubilee and agreed that the parish council should undertake two relevant initiatives, First, the purchasing of china mugs for every child in the village under the age of 16, and secondly, the procurement and installation of a commemorative bench in the village. The clerk was asked to submit applications for grants to HDC who had made funding available for such schemes (maximum £250 for mugs and £500 for benches). The parish council agreed that any shortfall in funding for both of the schemes should be met from general reserves.
- e. The clerk was asked to review the parish council’s webpages relating to Corona Virus and update or remove these as appropriate at the earliest opportunity;

21/205 Correspondence for Discussion

The clerk presented details to the meeting of arrangements now in place for its membership of the Harborough Lottery, which was a condition of receiving the grant aid from HDC towards the village planters. Every ticket sold which could be related to a supporter of Burton Overy PC would generate 50p for the parish council. It was agreed that publicity and promotion of this be discussed at the next meeting.

21/206 Correspondence for Information

- a. The clerk presented details from NALC of the agreed pay award for 2021-22 which was effective from 1st April 2021. It was agreed that the council make the appropriate ‘back-pay’ arrangements and that the clerks pay scale moves onto point 12 from 1st April 2022.
- b. Repainting of the telephone box had been dealt with under item 21/197 above.

21/207 - Items for the next agenda –year-end financial outturn / Insurance update / village maintenance and appearance (dog waste, can collections) / Platinum Jubilee commemorations / Harborough Lottery publicity.

21/208 - Date of next meeting – 26th April 2022

21/209 - Exclusion of the Public
No confidential matters were considered at the meeting.

Signed

Date

Annex A

MARCH						EXPENDITURE			INCOME
86	2Commune Ltd	Admin	1.6 - IT Website	01.03.22	E	485.00	97.00	582.00	
87	Chameleon Print	Community	2.1 - Community Projects	01.03.22	E	86.00	0.00	86.00	
88	Harborough DC (Grant)	Income	5.2 - Income (misc)	04.03.22	I	0.00	0.00	0.00	1,125.00
89	Interest Received (Mar)	Income	5.2 - Misc.	10.02.22	I	0.00	0.00	0.00	0.07
90	HMRC (Mar +)	Staffing	3.2 - PAYE	18.02.22	E	157.60	0.00	157.60	
91	Dog Waste Bin Emptying	Community	2.3 - Dog waste bins	20.10.21	E	90.51	18.10	108.61	
92	Clerk Salary (Mar +)	Staffing	3.3 - Salaries	28.02.22	E	236.54	0.00	236.54	
93	Plusnet	Admin	1.2 - Broadband	28.02.22	E	22.00	4.40	26.40	
Monthly Total						1,077.65	119.50	1,197.15	1125.07